

BOARD MEETING MINUTES

Three Oaks Elementary School PTA

Date | time August 19, 2021 6:00pm | *Meeting called to order by* Jessica Keefe

In Attendance via Zoom

Jessica Keefe, Stephanie Joseph, Tiffany Murray, Milissa Croghan, Kelly Barba, Matthew Orebaugh

Approval of Minutes

Board

Current board members were introduced: Jessica Keefe, President; Stephanie Joseph, VP Membership; Tiffany Murray, Corresponding Secretary; Milissa Croghan, Treasurer; Kelly Barba, VP Ways and Means; Matthew Orebaugh, school Principal. Not present: Many Rondeau, VP Programs; Maureen Coventry, Recording Secretary

Treasurer's Report

Treasurer's report was emailed and presented by Milissa Croghan. A motion to approve the report was seconded and all members present voted to approve.

Principal's Report

Matthew Orebaugh gave a back-to-school status update.

Back-to-School

- Building visitors currently limited to essential business only.
 - Outdoor activities are currently being encouraged over indoor ones.
 - Back to school letters will be mailed Friday, August 20.
 - Meet and Greet on September 2 – parents will be required to sign up for a 10-minute block of time. PTA board members will be present to help direct visitors and encourage on-line membership but no PTA table will be set up.
 - Virtual open house will occur later in the school year.
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New Business

Back to School teacher luncheon

- September 3, 2021 – Luvabowls Food Truck

Boosterthon

- Kick-off 9/28 – registration begins 2 weeks before
- October 6 Fun Run outside
- Raising money for student activities and enrichment

- Tee-shirt sponsors still needed – Deadline is August 30

Membership

- Stephanie is working on getting a QR code to have available at Meet and Greet
- Website will be up-to-date for online memberships to coincide with back to school letters

Country Fair

- Dates of 10/18 and 10/25 (rain date) currently reserved
- New rates for Hunt Club – rates have increased with the addition of the Tree Walk. Jessica will contact Hunt Club about rates.

Room Parent Coordinator

- The room parent coordinator position is still open. Will try to fill before the start of the school year. Room parents will need to be identified right away to begin work on Country Fair baskets.

Staff Questions/Concerns

- Tiffany Murray will act as PTA staff liaison

Future Business

- Meetings will continue via zoom for now and the PTA's zoom membership will be renewed.
- Future Meetings: 9/16; 10/21 (followed by School Planning Council/general meeting); 11/18; 12/16; 1/20 (followed by School Planning Council/general meeting); 2/17; 3/17; 4/21; 5/19 (followed by School Planning Council/general meeting); 6/16. A general meeting will also take place on 9/8/2021 when board president speaks before a staff meeting.
- Stephanie Joseph will take over PTA Facebook Page management
- Fall Spirit Wear – to be discussed at next meeting

Next Meeting

Thursday September 16, 6pm via Zoom

Meeting adjourned at 7pm