

# BOARD MEETING MINUTES

## THREE OAKS ELEMENTARY SCHOOL PTA

WEDNESDAY FEBRUARY 17, 2021 @6PM

ATTENDEES:

PTA Executive Board Members: Jessica Keefe, VP Membership | Mandy Rondeau, VP Programs | Kelly Barba, VP Ways & Means | Katrina Reese, Recording Secretary | Stephanie Joseph, Corresponding Secretary | Milissa Croghan, Treasurer | Molly Conway, President

### MINUTES

#### Old Business

1. Voted and approved on January Board Meeting Minutes
2. Re-Opening Plan Status Update
  - health and safety procedures in place going well
  - Safety team has been pleased during their two visits to date
  - Most Teachers are vaccinated with first dose at this point
  - New Road and traffic patterns outside of school
3. 2/8 Staff Appreciation Food Truck
  - Great feedback
  - The Coop VA had fantastic customer service
  - Food was wonderful, lots of great feedback from staff
  - Very accommodating
4. Bobbi Hite Memorial Scholarship Application
  - Application is out there for high school seniors to apply
  - deadline is April 16, 2021
  - Judging preparation/paperwork is in place, successfully utilized past 2 years
  - We need 3 judges
5. Volunteer of the Year Award
  - Melody Jeffries!

- Will be on the morning announcements
- Will be in the Den
- Posted message of congrats on Facebook and it was well received
- Virtual award ceremony to come

#### 6. Reflections Contest Update – city-wide winners

- \* Coralee R- Outstanding Interpretation (1<sup>st</sup> place)- going to state!
- \* Carter J – Award of Excellence (2<sup>nd</sup> place)

### **New Business**

#### Health Clinic Clothing Donations

- sign-up genius 80% full
- grant approval by board to receive \$200

#### PTA Board Member Positions 2021-2022

- Molly and Katrina are leaving opening 2 positions
- would like to fill by June
- Molly will discuss position with returning board members and have an update for us in March

#### Art Contest

- Themes?
  - In it together- need 2 more
  - Board will send additional suggestions to Molly and vote will take place

#### Variety Show

- Ms. Metz Music Teacher may be interested in hosting in lieu of music performance
- Flip-grid

### **Treasurer's Report**

- Reviewed Classroom Grants Spent to Date – encouraged to be spent by Spring Break
- Budget Vote – Reallocation of Funds for Staff Appreciation - Approved
- Reviewed and Approved January Treasurer's Reports

*Meeting Adjourned – Next Meeting: Thursday, March 18, 2021*