

BOARD MEETING MINUTES

THREE OAKS ELEMENTARY SCHOOL PTA

THURSDAY, JANUARY 21, AT 6:00PM

Attendees:

Molly Conway *President, Stephanie Joseph *Corresponding Secretary, Matthew Orebaugh *Principal, Jessica Keefe *VP Membership, Katrina Reese *Recording Secretary, Mandy Rondeau* VP Programs, Kelly Barba *VP Ways and Means and Emily Bellamy *PTA Staff Liaison

ZOOM MEETING MINUTES:

Old Business

1. Voted on December Meeting Minutes-Approved
2. Re- Opening Plan Status Update – Option 1 (in-person) students returning 4 days a week starting 2/2
3. Reflections Contest Citywide Winners Update
 - Students Coralee Reese and Carter Jenne attending Reflections Virtual Awards Ceremony tonight hosted by VBPTA
4. Holiday Lights At The Beach Sale Final Numbers
 - 179 tickets sold to school and community members
 - PTA fundraising total profit - \$857
5. Bobbi Hite Memorial Scholarship Application
 - Proposed due date of 4/16/21 was agreed upon
 - Molly will have draft out for Board to review the last week of January
 - Application will open on 2/1 on PTA's website and FB page
 - Application to be posted on VBCPS Scholarship Database

New Business

1. Volunteer of the Year Award 2020-2021
 - Dr. Reddy would like to nominate Melody Jeffrey, head of learning garden revitalization project
 - Molly will contact Office of Community Engagement to ensure her volunteer timeframe meets the criteria for 2020-2021 award and will keep Board posted
 - Application due 2/11

Treasurer's Report

1. Classroom Grants Spent To Date
 - 38% of classroom teachers/specialists have used their grant to date
 - Mr. Orebaugh will remind staff via upcoming staff newsletters and meetings
 - Molly will send out email to those who have not yet used grant to date with reminder, link to reimbursement form and general submission reminders
2. Purchase/Reimbursement Process for Classroom Recess Supplies
 - Mr. Orebaugh utilized school funds to purchase approx. \$1000 of recess supplies for each each classroom grades K-3
 - Only item outstanding/still to be purchased is sidewalk chalk which will be purchased once it's back in season at dollar stores
 - PTA has already budgeted for these funds, but Mr. Orebaugh would like us to consider using this amount to host a staff appreciation food truck in February for staff
 - PTA will proceed with hosting and will look into budget to confirm that we can fund both the food truck and the recess equipment
3. December Treasurer's Reports were reviewed and then approved

Meeting Adjourned

NEXT MEETING - February 17, 2021 AT 6PM