

**Monthly Three Oaks Elementary June 10, 2021 PTA Board Minutes Meeting Minutes**

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June 10, 2021, 6pm via Zoom

Present at Meeting: PTA Executive Board Members

Jessica Keefe, VP Membership | Mandy Rondeau, VP Programs | Kelly Barba, VP Ways & Means  
Katrina Reese, Recording Secretary | Stephanie Joseph, Corresponding Secretary | Milissa Croghan,  
Treasurer Molly Conway, President

June Board Meeting of Three Oaks Elementary School PTA was called to order at 6:00 PM on June 10, 2021 at Zoom by Molly Conway.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and unanimously approved.

III. Old Business

1. Update provided by Mr. Orebaugh

- Retirements:
  - Mrs. Bellamy
  - Mrs. Cash
  - Mrs. Dickerson
  - Ms. Gowen
  - Mrs. Tomik
- Staff Leaving Three Oaks:
  - Dr. Reddy
  - Mrs. Beach
  - Mrs. Murray
  - Mrs. Wise
  - Ms. Kampfmueeller
  - Ms. Levis
  - Mrs. Horsley
  - Mrs. Fogarty
  - Mrs. Cappabianca
- Kindergarten Open House – taking place right before school starts, details to follow in summer

2. 5th Grade Promotion/ Last Week of School Celebration provided by Molly Conway

- Will have drive-up parade, ceremony and picnic during last week of school.

3. Bobbi Hite Memorial Scholarship Winners provided by Molly Conway

- Amanda Wilder – OLHS attending ODU
- Luke Henkel – PAHS attending William & Mary
- Winners and participants all notified
- FB post announcement taking place last week of school

4. Reserving Event Dates Update – Fall 2021 provided by Molly Conway

- Board Members agreed that Oct 18 as Hunt Club Country Fair with rain date of 10/19 or 10/25.
- Snowflake Saturday and Bookfair Dec 11th.

5. PTA Board Member Election Update For 2021-2022 Update provided by Molly Conway

- Vote successfully took place on 6/3 at General Meeting/School Planning Council Meeting

### III. New Business

#### 1. PTA Board Transition Planning provided by Molly Conway

- Molly will send out email listing all new positions and their contact information
- All current board members will get in touch with new members replacing them over the summer to get them prepared
- Summer workload includes the following:
  - Fun Run kick-off meeting in mid-July
  - Soliciting business sponsors for Fun Run shirt
  - Planning meeting for PTA/TOES calendar for 2021-2022 school year with Mr. Orebaugh
  - Planning BTS Luncheon
  - President's letter and BTS materials
  - Prepping for Open Houses once dates are announced

#### IV. Treasurer's Report provided by Milissa Croghan

- Reviewed classroom grants spent to date
  - All but 4 classroom teachers spent their funds
- Reviewed and Approved May Treasurer's Report

Agenda and Time of Next Meeting: The next meeting will be held in August

The meeting was adjourned at 7:00 PM by Molly Conway.

Minutes submitted by: Katrina Reese