

BOARD MEETING MINUTES

Three Oaks Elementary School PTA

Thursday, November 19, 2020 / 6:00pm / Meeting called to order by Molly Conway via Zoom

PTA Executive Board members and Attendees:

Jessica Keefe, VP Membership | Mandy Rondeau, VP Programs | Kelly Barba, VP Ways & Means Katrina Reese, Recording Secretary | Stephanie Joseph, Corresponding Secretary | Milissa Croghan, Treasurer Molly Conway, President | Matt Orebaugh, Principal | Alison Reddy, Vice Principal | Emily Bellamy, PTA Staff Liaison

Zoom Meeting Minutes

Old Business

- Voted on October Meeting Minutes and approved
- Re-Opening Plan Status Update
 - Option 1 (in-person) students can return when status goes yellow/yellow for 7 days
 - 3 Oaks staff is light for in-person, staggered custodial, teachers have work-at-home options
 - Google Meet will replace Zoom and will be incorporated as new program once everyone is trained
- Membership Update
 - 166 members to date
 - Contest currently in progress (classes will win \$50 for their teacher to spend at Book Fair if they get highest percentage membership/join by 11/29)
 - Sending one more update out to parents and staff before Thanksgiving
 - Reaching out to Room Parents
 - Reaching out to Virtual Teachers to encourage their classes to be sure to join too
- Spiritwear Sale
 - Sales brought \$1,000 profit
 - Shirts have arrived
 - Board members will drop off individually to students' homes
- Reflections Contest
 - Four Students will be representing Three Oaks Elementary
 - Almost same participation as other years in the past
 - Will announce in Den and weekly morning announcements
- Holiday Lights at The Beach Sale
 - Sold 47 to date
 - Mass purchase from Military of up to 250 tickets!

New Business

- Staff Support Holiday Gift Planning
 - Agreed that a small, thoughtful, tangible gift is best
 - Gift Cards are difficult with the school emails
 - Will meet separately to discuss, plan, purchase, assemble and distribute
- Teacher of the Year 2022
 - Kelly is PTA representative on committee to select TOY 2022
 - Decision will be announced before Winter Break

Treasurer's Report

- Reviewed and Approved 2019-2020 Audit
- Reviewed and Approved 2020-2021 Budget
- Reviewed and Approved October Treasurer's Reports

Meeting adjourned

****Next Board Meeting: December 17, 2020 @6pm via Zoom****