

BOARD MEETING MINUTES
Three Oaks Elementary School PTA
Thursday, April 24, 2019 | 6:00 pm

Attendees:

Matthew Orebaugh, Molly Conway, Jill Dunn, Mandy Rondeau, Melissa Gray, Ashley Sarraille

Minutes:

Old Business

- March Meeting Minutes - Approved
- Volunteers
 - February VOM - Yomari McGrath
 - Volunteer of the Year Event -
 - Thursday, April 25th
 - Dr. Reddy, Molly Conway, andCarolynn Stamm, Three Oaks VOY, will attend.
 - Membership Drive
 - No change in membership numbers.
- Fifth Grade Promotion
 - Asking all 5th grade parents to send in \$15 for the “End of the Year” activities.
 - Tuesday, April 30th, personal invites will be sent home to every 5th grade student. The letter will explain all of the 5th grade fundraisers and “End of the Year” activities in detail. The 5th Grade Committee will approve the letter before it is sent home.
 - T-shirt order for the 5th grade shirts must be submitted by mid to late May. Molly Conway will confirm date after talking to the t-shirt company. The 5th grade students and parents will vote on the t-shirt design.
- Bobbi Hite Scholarship
 - Received six applications
 - Mandy Rondeau has contacted school administration/librarians from her previous employer to judge applications.
- Artwork Contest T-Shirts
 - 91 shirts ordered.
 - PTA made \$300.
 - The shirts should be done soon. Molly Conway will keep us posted so we can help deliver them to the students.
- Pizza Delivery Night
 - Molly Conway will put a flyer on PTA Facebook website. Teachers with 65% student participation/placing orders will win all-inclusive vacation; can also win it via highest tips of the night. Confirmed with Mr. Orebaugh that funds from delivery night/karate event at school will help fund 5th Grade Promotion activities as well.

- Open Board Positions/Nominations for 2019-2020
 - No need to rush to get the PTA Board filled by Muffins for Moms. It doesn't need to be submitted until June.
 - Use Muffins for Moms to get parents interested in becoming a member of the PTA Board.
 - Molly Conway has talked with a few parents who may be interested.
 - We will still do a nomination process, but definitely nice to have parents who are willing to participate.
- Staff Appreciation Week/Luncheon
 - A flier went home on April 23rd in the Tuesday Folders.
 - An email was sent to all Room Parents about the plan for Staff Appreciation Week.
 - Garden Tea Luncheon on Friday, May 10th in Room 48 or Room 1.
 - Invitations will be placed in all staff mailboxes on May 6th to kickoff the week.
 - Food Options - Finger sandwiches, a variety of kiche, and fruit trays from PMS Deli. Desserts - provided by the parents. As of now, only four spots have been filled. Staff prefers something on the lighter side. There will be vegetarian options as well.
 - Jill Dunn is talking to Sarah Winesett with Winesett Nursery about flower decorations to use for table centerpieces.
- Muffins With Moms
 - An email blast was sent to all parents to submit any picture they would like us to use in the slideshow for Muffins for Moms. Pictures are due by Wednesday, May 1st,
 - Everyone is welcome to participate in the slideshow.
 - 315 people per seating
 - We already have a waiting list started.
 - Muffins will be ordered from Walmart.
 - Set up for Monday, May 6th, will be Friday, May 3rd, after school. Set up for Wednesday, May 8th, will be Tuesday, May 7th at 8:00 pm, due to the first grade music program.

New Business

- Field Trip Expenses in 2019-2020 Budget
 - The \$400 PTA donates doesn't work with Pamula Poteet's books for auditing since it doesn't cover the full cost of the field trip.
 - Next year, the PTA may cover the cost of the field trip to the Kellam High School play for all grade levels. This way everyone is equal and there is no worry about not being able to cover the cost of the entire field trip.
 - PTA will not be donating to Kellam or Ocean Lakes Gradfest this year due to covering all of the costs of the 5th grade field trip. We decided to spend the money on students currently in the school rather than those students who have already moved on from Three Oaks.
- Staff Educational Receipts

- All staff members need to keep their receipts over the summer to submit to PTA at the beginning of the school year in order to get reimbursed.

Committee Reports

- Watch D.O.G.S.
 - The last day to participate is May 10th.
 - There have been a lot of Dads signing up.

Mr. Orebaugh's Discussion

- Starting next year, there will be a Safe Schools Committee.
 - For parent pick up, you will be required to come into the school to get your child.
- Starting next year, there will be a PBIS Committee.
 - Five year plan
 - Framework designed by the school.
 - Change language with regards to rewards and discipline.
 - Will have a motto that will be displayed everywhere.

Treasurer's Report

- Treasurer's Report – Will approve at the next meeting.