

**BOARD MEETING MINUTES**  
Three Oaks Elementary School PTA  
*Wednesday, February 20,, 2019 | 6:00 pm*

**Attendees:**

Matthew Orebaugh, Alison Reddy, Molly Conway, Danielle Carter, Jill Dunn, Melissa Gray, Milissa Croghan, Priscilla Bullen, Tracey Wernikowski

**Minutes:**

**Old Business**

- January Meeting Minutes - Approved
- Finalized 2018-2019 Calendar of Events
  - New version distributed and posted on PTA website
- Variety Show Recap
  - February 15<sup>th</sup> at Kellam High School
  - Great feedback, everyone enjoyed it
  - Posted recap and “thank you’s” on FB, in newsletter and Wolf Tracker
  - Mrs. Petersen said we may host it there again, just more likely an April timeframe for next school year
    - Jan-March is very busy time of year for them (musical)
    - She starts thinking about next year in late June, we will get in touch
- Volunteer of the Month
  - December/January VOM – Hayley McNeil for her help with backdrop for Snowflake Saturday
  - TOES Volunteer of the Year – Carolyn Stamm for her help in Mrs. Strack’s class each week along with general/school-wide help with PTA events
    - Molly will reach out to Mrs. Strack to see when she will be in next so that we can surprise her
- Membership Drive
  - Priscilla to provide updated numbers to Molly to publicize and see if we can increase memberships
  - Next year we will send home membership information in teacher assignment mailing along with president’s letter
  - Idea proposed to have Room Parents help solicit memberships and also talk about it at curriculum nights in classrooms
- 5<sup>th</sup> Grade Promotion
  - Sports Apparel Day will be on Thursday, January 31<sup>st</sup> raised \$300
  - Concession stand at Variety Show grossed about \$105
  - Earned \$315 from silent auction for front row seats to 5<sup>th</sup> grade promo ceremony and musical performances
  - Other fundraising ideas in the works – Good Luck Lollipops participation with Mrs. Ski in Papa John’s pizza delivery night on 5/8/19
- Bobbi Hite Scholarship
  - Mandy and Molly working on identifying a committee to select winners
  - Scholarship posted on Scholarship Central Database
  - Extra copies in office and may be printed from PTA website
- Donuts with Dads Update
  - Communication has gone out and both seatings are filling up fast and will likely be full by end of night (300+ each)
  - Sign-Up Genius almost full for day of volunteers

- Donuts at Walmart were recommended (\$3.98/dozen) – 27 dozen to be ordered for each seating
- It is also suggested to get a quote from Harris Teeter; Dunkin' Donuts also being investigated

### **New Business**

- Reflections Contest Ceremony
  - Date to be proposed by Mandy and sent to principals/Molly to confirm
  - Only winners will receive a medal instead of all participants in previous years
- Artwork Contest T-Shirts
  - Theme is “Imagine the Possibilities”
  - Entry form will go home on 2/26 and will be due 3/8
  - Shirts will be available to be ordered before Spring Break
  - Approx. 70 entries last year
  - Staff member TBD will be selected to help choose winner

### **Committee Reports**

- Box Tops
  - Contest ends today, 2/20
  - Yomari McGrath and grade-level volunteers counting Box Tops for 2/26 mailing to ensure 3/1 postmark
  - Pamula will be ordering emoji keychains for prizes from Oriental Trading; she is also taking care of paying for postage

### **Treasurer's Report**

- Status of Classroom Grants Used to Date
  - Danielle provides update – only 4 teachers remaining to spend funds and then the Guidance Dept. has \$300 to spend also.
  - Several grades' field trips still in planning stages, to be finalized soon
- January Treasurer's Report – Approved

### **Updates from Mr. Orebaugh**

- Full Day Kindergarten coming to Three Oaks next school year
  - Spread the word about K Registration on 4/23
- Book Fair date for December 2019 to be set – Snowflake Saturday to take place 12/14/19
- New plan to be slowly introduced for end of day parent pick-up; new process will begin Fall 2019
- Papa John's Pizza Delivery Night – Teachers volunteer to participate and win prizes while raising money for Student Recognition
  - Takes place May 8<sup>th</sup>
  - PTA will help promote event
  - Mrs. Ski currently working with Papa John's to determine when the training for this will take place for teachers