

BOARD MEETING MINUTES
Three Oaks Elementary School PTA
Thursday, January 17, 2019 | 6:00 pm

Attendees:

Matthew Orebaugh, Alison Reddy, Molly Conway, Danielle Carter, Melissa Gray, Milissa Croghan, Priscilla Bullen, Ashley Sarraille

Minutes:

Old Business

- December Meeting Minutes - Approved
- Finalized 2018-2019 Calendar of Events
 - TOES School Calendar needs to be corrected. It lists Monday and Friday as “no school” day.
 - March 29th Leader of the Wolf Pack Awards moved to March 28th.
 - Staff VS Students Basketball Game will be at 6:00 pm.
 - Need to confirm with Mrs. McLaughlin the time for the 5th Grade Promotion.
 - Molly will post finalized calendar to Facebook and PTA website.
- Variety Show - February 15th at Kellam High School
 - Form went home in Tuesday Folder this week.
 - Parents are already inquiring about it.
 - Molly received a list of guidelines from the Drama teacher at Kellam. She is planning to meet with her to go over all the details of the show. Will ask the Drama teacher about Dress Rehearsal time frame. Kellam requires any person volunteering on the stage (behind the scenes) to be 18 or older.
 - MC’s will be Mrs. Graham and Mrs. Ski.
 - Preview Night - January 31st from 6:00 to 8:00 in Café at Three Oaks Elementary. Will help us to make the program. Very casual. Come when you are available.
 - Participants need to bring his/her music to the Preview Night so we already have it for the Dress Rehearsal.
 - At the Preview Night, we will ask to see if participants are available to come to the Dress Rehearsal at Kellam on February 14th. We will encourage everyone to come. Parents will not be allowed to drop off kids
 - Possibly give time frames for the Dress Rehearsal.
 - Mr. Orebaugh will ask Marty about putting together the music for the show.
- Volunteer of the Month
 - December “VOM” Winner - 4 names nominated –Ended up with a tie, so Milissa Croghan will send out another Google Form to vote.
 - TOES Volunteer of the Year
 - Due mid-February

- “Stand Out” Person
 - Definitely want to pick someone to represent the school.
 - Ask teachers to nominate via a Google Form.
 - Need 3 Letters of Recommendation (one being the Principal)
- Membership Drive
 - Molly will move the gumballs ASAP.
 - Priscilla Bullen: Numbers haven’t really changed - maybe only one new membership form.
- 5th Grade Promotion
 - Top Golf contract was signed and deposit money has been sent to them.
 - 5th Grade Promotion Committee meeting on Thursday, January 24th at 4:00 p.m. at TOES.
 - Sports Apparel Day will be on Thursday, January 31st. Give \$1 to participate. 5th grade students can help by passing out stickers to students. Dr. Reddy will email Mrs. McLaughlin to see if the 5th grade teachers are fine with students helping before announcements.
 - 5th Grade Promotion will get the money from the 5th grade Music Program and 5th grade Promotion Ceremony front row seats.
- Scholarship Committee
 - Bobby Hite Scholarship
 - Molly will keep us posted.
 - Check with Mrs. Dibbs about parent volunteers for the committee.
 - Dr. Reddy emailed Brenda Hall about it (cc’d Molly).
 - Priscilla Bullen: Need to get the word out to more alumni and post on Scholarship Central. Recipients will be asked to speak at the 5th Grade Promotion Ceremony.
- TOES Night at Norfolk Tides Game
 - Community Event
 - Molly is gathering more information.

New Business

- Donuts With Dads
 - March 4th and 6th (2 seatings - about 300 spots per seating)
 - Molly will post on Facebook and PTA website.
 - Will base it on how we did “Muffins with Moms” last year. Should run a lot smoother than last year (only had one seating).
 - Molly will get quotes on donuts from several places.
 - Need to have something in place for kids whose parents do not show up for the event and need to send multiple reminders to the parents.

Committee Reports

- Box Tops
 - Box Top money will help pay for the toner for the school.
 - TOES will pay for the expenses (prizes and shipping), not the PTA.

- Winter Box Tops Contest runs through February 20th. The winning grade level gets a prize.

Treasurer's Report

- Status of Classroom Grants Used to Date
 - Out of 36 classes, only 23 participants for classroom grants (\$200).
 - Field Trips – Mr. O will talk to teachers about Field Trips. Fourth Grade is going to Jamestown. Field Trips need to enrich curriculum.
- Snowflake Saturday Financial Recap
 - Final total earned for PTA was \$1,200
- October, November, and December Treasurer's Report – Approved