

BOARD MEETING MINUTES
Three Oaks Elementary School PTA
Thursday, January 16, 2020 | 6:00 pm

Attendees:

Matthew Orebaugh, Alison Reddy, Emily Bellamy, Milissa Croghan, Melissa Gray, Mandy Rondeau, Molly Conway

Minutes:

Old Business

- November Meeting Minutes - Approved
- Snowflake Saturday Recap
 - Positive feedback shared about the event – met goal of enhancing sense of school community
 - IHOP breakfast well received
 - Discussion regarding the possibility of extending the length of the event to allow for additional shopping time in the Vendor Fair portion of the event
 - General consensus was that current length of 3 hours was ideal because it allows for guests to participate in activities in plenty of time, especially during busy holiday weekends when families already have many holiday activities to attend
 - Cost to participate in our Vendor Fair is much lower than other schools so shorter length of time is reasonable, many vendors were visibly packing up at end of this year's Fair (ready to go)
 - Financial details of the event to be emailed to meeting attendees by Treasurer later this week
- Donuts with Dads Planning
 - Extensive discussion regarding how many sessions to have
 - Goal is to provide families with the opportunity to spend time at school to enhance feeling of community
 - Due to capacity restrictions, lack of volunteers and the goal of reducing impact of lost instructional time, we confirmed that we will continue to host two seatings for this school year and then may utilize Snowflake Saturday family breakfast as an option next year; further planning and discussions to be had before final decision made.
 - Principals upped capacity of each seating from 320 to 350
- 5th Grade Promotion Committee Update
 - Promotion Ceremony date has been finalized – June 10, 2020, at OLHS, 5:30pm
 - Committee meeting taking place on 1/21 to discuss plan for Valentine Friendship Bracelet sale, fundraising totals to date
- Reflections Contest Update
 - Parent reached out to see when communication about district winners will be coming out
 - Mandy is going to look into it and let us know
 - Reflections Ceremony is at Cox HS on 2/20, 6:30pm
- Garden Revitalization Update
 - Monthly committee meeting taking place tomorrow, 1/17
 - Next step for teachers to determine their class's level of involvement/if they want a plot for the remainder of the school year
 - Molly and Milissa will work on getting volunteers using template provided by Melody, Garden Coordinator
- Volunteer of the Month
 - December needs to be decided upon
 - SS Committee will be nominating Liz Panella for all of her efforts with Snowflake Saturday

- Membership Update
 - No new members joined since December
 - Recess materials Jessica purchased for use as classroom incentives stored in PTA closet for now, TBD as how they will be distributed during the remainder of this school year

New Business

- Volunteer of the Year
 - Nomination form sent to all staff members, due 1/24
 - Paperwork to be completed and submitted to district by 2/24 (extended from 2/10)
- Bobbi Hite Scholarship
 - Scholarship application will be updated by Molly in the coming weeks
 - Application will be open and available for submission mid-February and then due by Spring Break (exact dates TBD)
 - Mandy is going to reach out to last year's committee members and see if they would be willing to take on the task of selecting the winner again this year

Committee Reports

- Box Tops
 - Contest starts today, ends 2/21
 - Yomari McGrath and select volunteers counting Box Tops mailing to ensure 3/1 postmark
 - Prize for winning grade level is an assortment of sports-themed stress balls
- Watch D.O.G.S.
 - New plan discussed to shorten length of program to allow Dads to come volunteer for 3 hours instead of entire school day
 - Dr. Reddy will send PTA the master school schedule so that we can determine proposed Watch D.O.G.S. timeframe for each grade level, based on when they have lunch and HPE
 - New half-day program will be announced at Donuts with Dads

Treasurer's Report

- Status of Classroom Grants Used to Date
 - Danielle will be emailing list of staff members who still need to spend their grant funds
- November and December Treasurer's Reports to be emailed and then approved at February meeting

Meeting Adjourned