

**BOARD MEETING MINUTES**  
Three Oaks Elementary School PTA  
*Thursday, September 20, 2018 / 6:00 pm*

**Attendees:**

Matthew Orebaugh, Alison Reddy, Molly Conway, Jill Dunn, Mandy Rondeau, Danielle Carter, Melissa Gray, Tara Horton, Ashley Sarraille, Gayle Wuesthoff

**Minutes:**

Mr. Orebaugh - 5<sup>th</sup> Grade Oceana Air Show is tomorrow. The school bought blue Three Oaks Elementary caps for all 5<sup>th</sup> grade students to wear. Mr. Orebaugh will be skydiving at 10:00 a.m. at the air show. All students will be able to watch it on the morning announcements at a later time.

**Old Business**

- August Meeting Minutes - Approved
- Back to School Staff Luncheon - Wonderful!
- 2018-2019 Calendar of Events Update
  - Variety Show TBD (one of three possible weekends in Feb 2019)
  - “Leader of the Pack” Celebrations - One student per class per month
  - February PTA Board Meeting will be Wednesday, February 20<sup>th</sup> and June PTA Board Meeting will be Wednesday, June 5<sup>th</sup>.
  - Fall LTI Date Change - September 26<sup>th</sup> to October 3<sup>rd</sup> at Salem Middle School at 6:00 p.m.
  - Molly will distribute an updated calendar once it is finalized.
- Reflections Contest
  - Paper copy of “Save the Date” flyer and Student Entry Form with Rules sent to all students in Tuesday Folder.
  - Will also promote through announcements, post on FB (flyer), hang posters around school.
  - Due Date October 22<sup>nd</sup>
  - Submitted to District on November 1<sup>st</sup>
- Fun Run Update
  - Boosterthon Coaches- Brittany and Kelsey
  - Staff shirts are here. They are organized on tables by size in Room 4. Teachers can pick up one at their convenience.
  - Recap email daily. Current estimate of funds raised is \$5,000 (goal \$28,000).
  - Register kids now. Personalized video of your child when you sign up.
  - Will share on Facebook - Goal over weekend / Teacher incentives - Pajama Day
  - Volunteers - Sign-Up will go out to parents today or tomorrow. Need water station helpers, floaters, and photographers. Don’t need too many volunteers.

- Spirit Wear
  - Deadline tomorrow September 21<sup>st</sup> at the end of the day.
  - Sales to date - \$3,000
  - PTA gets a couple dollars per item.
  - Finalize this weekend and process orders.
- Spirit Nights
  - Maybe one time per month
  - Need to discuss with Mrs. Tomik (SCA) and Mrs. Wernikowski (Community Engagement)

### **New Business**

- Country Fair Update
  - Hunt Club Farm - \$3,900 deposit provided
  - Tuesday, October 16<sup>th</sup> (Rain Date October 23<sup>rd</sup>)
  - 4:30 p.m. - 8:00 p.m.
  - Activities done at 7:30. Raffle baskets at the end of the night.
  - Set up begins at 2:00 p.m.
  - Hunt Club provides a lot of staff to help with the event.
  - Will put “Save the Date” posters Mandy created around the school, as well as on the PTA Facebook page, on September 29<sup>th</sup>, the first Saturday of Fall.
  - The cost of the wristband is \$15 per student and \$6 per adult. Molly will check to see if 2 and under will be free. Raffle tickets for the baskets are \$0.50 per ticket.
  - We will have pre-sale orders for the wristbands and raffle tickets. There will be a Will Call table at Hunt Club for families to pick up their pre-sale orders. TOES will be in charge of the Will Call table and sale of wristbands and raffle tickets. Molly will track all pre-sale orders.
  - TOES staff members are free, but will have to pay for their kids.
  - Country Fair Baskets are due Friday, October 5<sup>th</sup>. They will be on display in the TOES foyer from October 9<sup>th</sup>-12<sup>th</sup> and October 15<sup>th</sup>-16<sup>th</sup>. Raffle tickets for the baskets will be sold each day during lunch time, 10:00 a.m. to 1:00 p.m.
  - Hunt Club staff will run the parking, hayride, petting farm, food, and amusement rides. The animal feed will be on sale for \$1 per bag.
  - Day of the event wristbands will be sold on one side and Will Call pick up will be on the other side. Raffle tickets for the baskets will be sold at another table.
  - Charity Aspect for the Country Fair - SCA does a lot for charity. Will need to check with Mrs. Tomik and discuss later.
- Snowflake Saturday
  - Saturday, December 15<sup>th</sup> from 8:30 to 11:30
  - Santa, Silent Auction, Food, and Vendor Fair

- Ways to enhance - 5<sup>th</sup> Grade Chorus perform...Mrs.Graham has done this in the past. Art Teacher (Mrs. Grimm) - Maybe provide artwork displays from different grade levels.
- Barbara McLaughlin is the vendor coordinator. She is fine with Snowflake Saturday being in the morning and shorter. Vendor application will go out to all TOES families in next week's Tuesday Folder. TOES families get first dibs on a vendor spot. Cost for a vendor table is \$35 for a non-PTA member and \$30 for a PTA member. Vendors can set-up the night before the event at 7:00 p.m.
- Silent Auction Items - Maybe do raffle style instead of a bid.
- PTA Membership
  - Currently, there are 275 PTA members. We need to start pushing membership.
  - Contest push on bulletin boards by each class.
  - Deadline is December 15th (November 1<sup>st</sup> - first payment due to state/national PTA)

### **Treasurer's Report**

- No questions.
- Treasure's Report - voted on and approved.